



PUBLIC HEARING MINUTES March 11, 2024

The Board of Water Commissioners of the Lynnfield Water District held a public hearing on March 11, 2024, at 7:00 pm at the District office. Public access and participation in the meeting were enabled by posting meeting information in two public places within the territory of the District. The following individuals were in attendance: Stephen F. Rondeau, D.C., Chair; John K. Harrigan, Commissioner & Treasurer; Ruth E. McMahon, Commissioner; Brian D. Buckley, Moderator & District Clerk; Charlene Savary, Administrative Assistant; Matthew O'Connell, Superintendent; and James F. Finegan, Engineer. Carolyn Umbach, Office Administrator, participated via telephone.

1. OPEN PUBLIC HEARING

The chair, Stephan F. Rondeau, called the hearing to order at 7:01 P.M.

2. SCHEDULE OF CHARGES AND FEES

Mr. Finegan presented details regarding the District's current fee schedule. He referenced the staff's methodology in determining a need for an increase, as well as the research provided by Dave Fox, of Raffelis Consultants. After discussion, on motion duly made and seconded, the board voted unanimously to update the District's charges and fees effective July 1, 2024, as follows:

- i. fire sprinkler annual charges on 6" fire lines to be increased from \$950 to \$1,200,
- ii. fire line sizes 8" or larger to be increased from \$950 to \$1,500,
- iii. for the cost of a cross connection/backflow test to be increased from \$75 to \$100,
- iv. to the meter replacement cost because of damage from \$400 to \$500,
- v. to the returned check fee from \$30 to \$50,
- vi. for a final read fee from \$50 to \$100,
- vii. for a 2-year water report from \$25 - \$50 for a 2-day turnaround time, and from \$50 - \$100 for a same day turnaround time,
- viii. for a fire flow test from \$200 to \$400,
- ix. for a street sweeping hydrant access permit from \$175 to \$500 per contractor/per year,
- x. water connection charges to update from \$2,400 for 5/8 residential connection to Per LWD System Development Charges,
- xi. for portable meter rentals from \$100 per month to \$200 per month for a 1" or smaller meter and \$500 per month for a 2" or larger meter
- xii. for portable meter water usage rages from \$12/100 cubic ft to \$15/100 cubic ft
- xiii. for portable meter security deposits from \$500 for a 1" or smaller meter and \$1,000 for a 2" or larger meter,
- xiv. for a 5/8" x 3/4" meter from \$400 to \$500,
- xv. for a 1" meter from \$450 to \$550,
- xvi. for a 1.5" meter from \$700 to \$800,
- xvii. for a 2" meter from \$800 - \$900

3. WATER RATES

Mr. Finegan presented details regarding the District water rates. He outlined the staff's analysis as it pertains to increases in the District's expenses, funding sources, as well as



future capital improvement projects. The board reviewed various water rate scenarios by tier provided by Mr. Finegan. After discussion, on motion duly made and seconded, the board voted unanimously to update the District's water rates as follows:

An increase to the semi-annual Residential Base Rate from \$85 to \$90, an increase to the quarterly Commercial Base Rate from \$42.50 to \$45, and an increase for both Residential and Commercial Step Rates as follows: Step Rate 1 from \$4.16 to \$4.41 per hundred cubic feet and Step Rate 2 from \$4.64 to \$5.24 per hundred cubic feet, effective April 1, 2024.

4. ADJOURNMENT

A motion was made and seconded, and it was unanimously voted to adjourn at 7.44 P.M.

Respectfully submitted,
Carolyn Umbach