

BOARD MEETING MINUTES
OCTOBER 2, 2018

The Board of Water Commissioners of the Lynnfield Water District held its regular monthly meeting on Tuesday, October 2, 2018 at 7:00 p.m. at the District office. The following were in attendance: Ruth E. McMahon, Chairman and District Clerk; John K. Harrigan, Commissioner and Treasurer; Stephan F. Rondeau, D.C., Commissioner; and James F. Finegan, Superintendent.

1. LYNNFIELD CENTER WATER DISTRICT

Mr. Finegan apprised the Board that the Lynnfield Center Water District (LCWD) was unable to attend tonight's Board meeting. Mr. Finegan informed the Board that he had provided the LCWD with the dates of the Board's upcoming meetings.

2. MINUTES OF SEPTEMBER 10, 2018

After discussion, a motion was duly made and seconded to approve the Board meeting minutes of September 10, 2018 and it was unanimously voted

3. TREASURER'S REPORT

Mr. Harrigan reviewed reported in September, 17 checks were written for a total of \$103,354.25. At 25% into the fiscal year, Salaries & Wages and General Expenses are consistent with expectations. Mr. Harrigan noted that the Department of Revenue certified free cash in the amount of \$704,156.

4. SUPERINTENDENT'S REPORT

Mr. Finegan reviewed District activities for September. The District is working with Operation Works to develop new software to monitor hydrant inspections and valve exercising. The City of Peabody will not be renewing the agreement to draw water, and as a result, the District will sever the existing connection. Plans from Weston & Sampson for the Sylvan Circle Water Main Replacement Project are under review. New vault hatches were delivered to replace the existing deteriorating hatches at the storage tanks.

Kelly Jeep revised the final details on the relocation of the 12" water main on its property, in accordance with the District's request. The project is planned to begin before winter, pending sign off from the utility companies.

ADJOURNMENT

A motion was made and seconded to adjourn the Board meeting at 7:51 p.m. and it was unanimously voted.

Respectfully submitted,
Carolyn Umbach

NEXT BOARD MEETING – MONDAY, NOVEMBER 5, 2018