

BOARD MEETING MINUTES  
SEPTEMBER 10, 2018

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The Board of Water Commissioners of the Lynnfield Water District held its regular monthly meeting on Monday, September 10, 2018 at 7:00 p.m. at the District office. The following were in attendance: Ruth E. McMahon, Chairman and District Clerk; John K. Harrigan, Commissioner and Treasurer; Stephan F. Rondeau, D.C., Commissioner; and James F. Finegan, Superintendent.

1. LYNNFIELD CENTER WATER DISTRICT

Mr. Finegan apprised the Board that the Lynnfield Center Water District (LCWD) was unable to attend tonight's Board meeting. Upon request, Mr. Finegan provided Tata & Howard's engineering study, outlining the feasibility of wheeling MWRA water through the LWD distribution system, to LCWD Superintendent, Kenneth Burnham for the LCWD to review.

2. MINUTES OF AUGUST 13, 2018

After discussion, a motion was duly made and seconded to approve the Board meeting minutes of August 13, 2018 and it was unanimously voted

3. TREASURER'S REPORT

Mr. Harrigan reviewed reported in August 2018, 25 checks were written for a total of \$116,557.09. At 17% into the fiscal year, Salaries & Wages and General Expenses are consistent with expectations. Mr. Harrigan noted that financial documents were submitted to the Department of Revenue for the determination of free cash certification.

4. SUPERINTENDENT'S REPORT

Mr. Finegan reviewed District activities for August. The District repaired a ring crack leak in a main on Bishops Lane. Kelly Jeep revised the final details on the relocation of the 12" water main in accordance with the District's request. The District will solicit bids for the Sylvan Circle Water Main Replacement Project in the winter of 2018 for an anticipated construction start date in spring 2019. Mr. Finegan attended a meeting with the Town Administrator and Superintendent of the LCWD to review logistics involved in improving LCWD's water quality issues. The Superintendent met with representatives of both the MWRA and the City of Lynn to set up emergency interconnections utilizing MWRA's trailer-mounted emergency pumps. The Supervisory Control and Data Acquisition (SCADA) System is nearly complete with punch list items remaining.

The Superintendent received an agreement from the state to move forward on the Mass DOER Pump Replacement Project. Weston & Sampson is under agreement to assist the District in specifying the appropriate pumps to replace the existing pumps.

A proposal was provided to the Board from Weston & Sampson dated September 5, 2018 outlining the costs and timeframes associated with the installation of security screens at the Pump Station and the replacement of deteriorating vault hatches at the Storage Tanks. The project is estimated to be complete within four (4) weeks and cost \$9,900, and the Board responded favorably.

Mr. Finegan reported that Peabody chose not to become a full MWRA member user community, therefore a new MWRA service pipeline to Peabody through the District will not be constructed. As

a result, the District will need to address the replacement of the existing, unlined 6-inch water main on Maple Street that was originally determined to be part of the work associated with the project.

5. OTHER

The October meeting has been rescheduled from Monday, October 15, 2018 to Monday, October 2, 2018.

ADJOURNMENT

A motion was made and seconded to adjourn the Board meeting at 8:30 p.m. and it was unanimously voted.

Respectfully submitted,  
Carolyn Umbach

NEXT BOARD MEETING – MONDAY, OCTOBER 2, 2018