Clerk's Report

The Annual Meeting of the Lynnfield Water District was held on April 9, 2025. At that meeting the 2024 annual reports of the District Officers were accepted as published. James F. Finegan was appointed Moderator for a one-year term. Ruth E. McMahon was nominated and elected to serve as Water Commissioner for a three-year term, and Brian D. Buckley was nominated and elected to serve as District Clerk for a three-year term.

At the Annual Meeting, it was voted to raise, transfer, and appropriate the sum of $3,187,585 for General Maintenance and Operating Expenses for the fiscal year ending June 30, 2026. These funds were appropriated to covering the following projected expenses:

• Maintenance & Operations	$1,750,079
• Salaries & Wages	$ 618,825
• Retirement of Bonds and Notes	$ 268,680
• Water Meter Replacement	$ 350,000
• Hydraulic Modeling	$ 50,000
• OPEB Trust Fund	$ 20,000
• Reserve Fund	$ 130,000
Total Voted	**$3,187,584**

The total appropriation was funded as follows: $2,787,584 from Water Revenues and the Tax Levy, $250,000 from Free Cash and $150,000 from the District's System Improvement & Stabilization Fund. No additional business was conducted at the Annual Meeting.

Two Special Meetings were held on May 20, 2025, and August 4, 2025. At those meetings, the Board of Water Commissioners voted to authorize borrowing of $800,000 for replacing water meters through the Massachusetts Water Resource Authority's no-interest loan program, and to approve the issuance of an $800,000 water bond, in addition to the $350,000 previously appropriated. The bond outlines payments of $80,000 per year for ten years beginning fiscal year 2027.

Brian D. Buckley
District Clerk

Superintendent's Report

In 2025, the District implemented a hydraulic model at the two storage tanks to maintain lower water levels and limit heat exposure. This resulted in lower water temperatures and higher chlorine residuals, with no impact to the distribution system.

Distribution System
The Massachusetts Water Resources Authority supplied 203,000,000 million gallons of water through the District's 29-mile distribution system, consisting of 2"–12" water mains. Water is stored in two above-ground tanks with a combined capacity exceeding 2 million gallons. Radio telemetry controls pumping and storage. As of December 31, 2025, the District served 121 commercial and 1,357 residential connections.

Maintenance & Projects
The lead service line inventory was updated in compliance with Environmental Protection Agency requirements. The District has no lead service lines and only a few lead-lined goosenecks, which are being replaced. A sanitary survey by the Massachusetts Department of Environmental Protection identified no issues. Cross-connection testing and systemwide unidirectional flushing were completed. A meter sizing evaluation began in preparation for full system meter replacement.

Other 2025 accomplishments included the following:

- Cybersecurity training conducted
- Emergency Response Plan updated
- Dunstan Road water main upgrade evaluated
- 2 water main breaks repaired; 4 hydrants replaced
- Check valve and two valves installed at pump station
- New water operator hired
- Energy-efficient lighting installed at office and pump station
- Water main work completed at Harvey Park development
- PFAS sampling conducted at pump station
- Exterior office maintenance completed, including new septic system
- 627 DigSafe mark-outs performed

Work continued and commenced on a variety of operational projects, all of which support the District's mission of delivering high quality water efficiently and utilizing technological advancements and available funding sources.

LYNNFIELD WATER DISTRICT

2025 Annual Report
101st Annual Report


Photo courtesy of C. Hanlon

Board of Water Commissioners
Stephan F. Rondeau, DC, Chair
Ruth E. McMahon
Brian D. Buckley

Board of Water Commissioners Report

Lynnfield Water District is commitment to supplying its customers with high quality water and related services.

The Board of Water Commissioners is pleased to report on Lynnfield Water District activities ending on December 31, 2025, marking the 101st year.

Since its creation by the Massachusetts Legislature in the Acts of 1924, the Lynnfield Water District has continuously sought to improve and enhance its infrastructure, operations and services to its residential and commercial customers. 2025 activities included the installation of a hydraulic model at the two storage tanks to maintain lower water levels and limit heat exposure; a water meter review to ensure each property has the properly sized meter in preparation for a systemwide meter replacement; and, installed a check valve and two isolation valves at the pump station to control water flow and allow the pump to be isolated for maintenance. Additional information about 2025 operations and undertakings is provided in the Superintendent's Report.

In accordance with District Bylaws, regularly scheduled meetings of the Board of Water Commissioners are held on the second Monday of the calendar month. The Annual Meeting of the District occurs on the second Wednesday of April each year.

In addition to the Board's monthly meetings, the District holds public hearings, as required by applicable laws, concerning tax classification, water rates, and service fees. Special meetings of the District are scheduled, as necessary, to obtain approval for select operational and financial matters.

All meetings and public hearings are posted and publicized as required by applicable Massachusetts laws. Meeting schedules can also be found on the District website, www.lwdma.us.

Board of Water Commissioners
Stephan F. Rondeau, DC, Chair
Ruth E. McMahon
Brian D. Buckley

Consolidated Balance Sheet	
	As of 6/30/25
ASSETS	
Current Assets	
Total Checking/Savings	3,104,006.77
Other Current Assets	
Accounts Receivable	
Water Accounts Receivable	81,847.27
Water Liens Added to Taxes	1,554.41
Misc Accounts Receivable	150.00
Tax Lien Receivable	6,671.71
2025 Real Estate	11,592.12
2024 Real Estate	12.95
2023 Real Estate	3.21
2025 Personal Property	6,145.32
2024 Personal Property	639.04
2023 Personal Property	234.71
2022 Personal Property	340.30
2021 Personal Property	248.52
Due from Town of Lynnfield	8,530.29
Total Accounts Receivable	117,969.85
Total Other Current Assets	117,969.85
Total Current Assets	3,221,976.62
Other Assets	
Amount to be Provided for Bonds	1,484,720.00
Total Other Assets	1,484,720.00
TOTAL ASSETS	4,706,696.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Aflac Life Withholdings	2.03
Vision S-125 Withholdings	27.45
Dental S-125 Withholdings	61.25
Accounts Payable Year End Entry	3,440.00
Life S -125 Withholdings	35.25
Medical S-125 Withholdings	1,497.60
2025 Levy Overlay	6,824.62
2024 Levy Overlay	15,486.65
2023 Levy Overlay	2,500.00
Total Other Current Liabilities	29,874.85
Total Current Liabilities	29,874.85
Long Term Liabilities	
Bond Payable	1,484,720.00
Total Long Term Liabilities	1,484,720.00
Total Liabilities	1,514,594.85
Equity	
Bonds Authorized	-800,000.00
Bonds Authorized - Unissued	800,000.00
Retained Earning Res Expense FC	400,000.00
OPEB Trust Fund Balance	89,148.53
Reserved MWRA Interest	55,378.34
Reserved System Development Acc	448,725.24
Reserved for Continued Approps	540,579.93
Sys Imp &Rep Stabilization Fund	487,056.41
Retained Earnings (Surplus)	961,414.79
Net Income	209,798.53
Total Equity	3,192,101.77
TOTAL LIABILITIES & EQUITY	4,706,696.62

	Accrual Basis
Consolidated Profit & Loss	As of 6/30/25
Ordinary Income/Expense	
Income	
General Income	
Cross Connection Fees	32,500.00
Fire Sprinkler Fees	55,760.00
Interest on Main Checking	64,549.61
Interest on Taxes	2,938.84
Payment in Lieu of Taxes (LIFE)	9,072.00
Rental	88,172.81
Water Revenue	1,046,153.61
Total General Income	1,299,146.87
Tax Levy	1,634,303.93
Total Income	2,933,450.80
Gross Profit	2,933,450.80
Expense	
Total Salaries and Wages	582,755.31
Total General Expenses	1,556,058.58
Total Expense	2,138,813.89
Net Ordinary Income	794,636.91
Other Income/Expense	
Other Expense	
Flow Mtr & Valve Replcmt Projct	0.00
MWRA Bond Principal Locust St	40,000.00
MWRA Bond Princn Rehab H20 Tank	178,000.00
MWRA Bond Principal Summer St	25,000.00
MWRA Bond Principal Sylvan Circ	49,680.00
New Fencing & Paving @ Pump Sta	13,620.00
New Septic Sys & Park Lot Pavem	7,795.00
Office Bldg Improv & Mainenance	11,479.28
OPEB Trust Fund	10,000.00
Rehab of H20 Tank Paint -borrow	21,139.10
Rehab of H20 Tank Paint (FC)	2,860.00
Water Meter Replacement Study	25,000.00
Sys Improvement & Repair Stabil	200,000.00
Tank Mixers	210.00
Water Rate Study	55.00
Total Other Expense	584,838.38
Net Other Income	-584,838.38
Net Income	209,798.53